

To: Members of the Partnerships
Scrutiny Committee

Date: 3 September 2020

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Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **10.00 am** on **THURSDAY, 10 SEPTEMBER 2020**.

PLEASE NOTE: DUE TO THE CURRENT RESTRICTIONS ON TRAVEL AND THE REQUIREMENT FOR SOCIAL DISTANCING THIS MEETING WILL NOT BE HELD AT ITS USUAL LOCATION. THIS WILL BE A REMOTE MEETING BY VIDEO CONFERENCE AND NOT OPEN TO THE PUBLIC.

Yours sincerely

G. Williams
Head of Legal, HR and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS (Pages 5 - 6)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING (Pages 7 - 12)

To receive the minutes of the Partnerships Scrutiny Committee meeting held on 13 February 2020 (copy attached)

10.05am – 10.15am

5 INFRASTRUCTURE - HOUSING RECOVERY THEME (Pages 13 - 28)

To receive a report by the Head of Communities and Customer Services (copy attached) which seeks the Committee to examine the Council's post COVID-19 Recovery Plan for Housing-Related Services

10.15am – 10.45am

6 COMMUNITY RESILIENCE - RECOVERY THEME (Pages 29 - 34)

To receive a report by the Corporate Director: Communities (copy attached) which seeks the Committee to examine the Council's post COVID-19 Recovery Plan for developing and enhancing community resilience

10.45am – 11.15am

BREAK 11.15am - 11.30am

7 HOUSEHOLD WASTE RECYCLING CENTRES (Pages 35 - 50)

To consider a joint report by the Head of Highways, Facilities & Environmental Services and the Waste & Recycling Manager (copy attached) which seeks the Committee's views on proposals to collaborate with Conwy County Borough Council to procure a joint contract for managing household waste recycling centres across both counties, and its associated implications on current waste management policies

11.30am – 12pm

8 SCRUTINY WORK PROGRAMME (Pages 51 - 74)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

12pm – 12.30pm

MEMBERSHIP

Councillors

Councillor Jeanette Chamberlain-
Jones (Chair)

Councillor Emrys Wynne (Vice-Chair)

Joan Butterfield
Gareth Davies
Hugh Irving
Pat Jones
Christine Marston

Melvyn Mile
Peter Scott
Rhys Thomas
David Williams

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LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, (<i>name</i>)	<input type="text"/>
a *member/co-opted member of <i>(*please delete as appropriate)</i>	Denbighshire County Council
CONFIRM that I have declared a *personal / personal and prejudicial interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:- <i>(*please delete as appropriate)</i>	
Date of Disclosure:	<input type="text"/>
Committee (<i>please specify</i>):	<input type="text"/>
Agenda Item No.	<input type="text"/>
Subject Matter:	<input type="text"/>
Nature of Interest: <i>(See the note below)*</i>	<input type="text"/>
Signed	<input type="text"/>
Date	<input type="text"/>

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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PARTNERSHIPS SCRUTINY COMMITTEE

Minutes of a meeting of the Partnerships Scrutiny Committee held in Meeting Room 4, County Hall, Ruthin on Thursday, 13 February 2020 at 10.00 am.

PRESENT

Councillors Joan Butterfield, Jeanette Chamberlain-Jones (Chair), Gareth Davies, Hugh Irving, Pat Jones, Christine Marston, Melvyn Mile, Rhys Thomas, David Williams and Emrys Wynne (Vice-Chair)

Councillor Brian Jones - Lead Member for Waste, Transport and the Environment and Councillor Tony Thomas Lead Member for Housing and Communities were in attendance for agenda item 5 – The Council And Trunk Road Agency Highways Grass Verge And Hedge Maintenance And Pesticide Application Policies

ALSO PRESENT

Head of Highways, Facilities and Environmental Services (TW), The Head of Planning, Public Protection and Countryside Services (EJ), Public Protection Business Manager (AL), Built Environment Manager (GR) and the Public Protection Officer (ME), Scrutiny Coordinator (RhE), Committee Administrator (RhTJ)

1 APOLOGIES

Apologies for absence were received from Councillor Peter Scott.

2 DECLARATION OF INTERESTS

None.

3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters had been raised.

4 MINUTES OF THE LAST MEETING

The minutes of the Partnerships Scrutiny Committee held on 19 December 2019 were submitted.

Matter of Accuracy –

- Councillor Christine Marston highlighted how she tendered apologies for the meeting however they were not noted, and requested that her apologies be noted.

Matter Arising –

- The committee were made aware that since the previous meeting the Chief Executive of Betsi Cadwaladr University Health Board had resigned and an interim Chief Executive had been appointed.
- Members felt that the discussions which were carried out at the last meeting in regards to the Denbigh Infirmary, North Denbighshire Community Hospital Project and the Health Board Capital Projects in Denbighshire provided the committee with no additional information. This was due to the fact the matters had been discussed in numerous other committees.
- Attention was brought with agenda item 8 and questions a member had received from the Wales Audit Officer, the member felt that they did not have the adequate information for the questions. The Corporate Director: Communities responded to the point by highlighting that as the lead for the project some of the questions which were asked could not be answered therefore did not reflect badly on the member.

RESOLVED that the minutes of the Partnerships Scrutiny Committee meeting held on 19 December 2019, be received and confirmed as a correct record.

5 THE COUNCIL AND TRUNK ROAD AGENCY HIGHWAYS GRASS VERGE AND HEDGE MAINTENANCE AND PESTICIDE APPLICATION POLICIES

The Lead Member for Highways, Environmental Impact, Waste and Sustainable Travel presented the report (previously circulated) alongside the Lead Member for Housing and Communities, and the Head of Highways, Facilities and Environmental Services. There were also David Evans, Deputy Head of Service and Mark Watson-Jones, Environmental Co-ordinator from the North & Mid Wales Trunk Road Agency (NMWTRA).

The report was presented to members at the Committee's request after it had considered the Council's draft Biodiversity Duty Delivery Plan in the summer of 2019. In addition information had been requested on the Council's use of pesticides. Members were seeking assurances that Denbighshire's highways verge/hedge maintenance policies and pesticide application policies were being applied consistently across the county. As three trunk roads, which were the responsibility of the North and Mid Wales Trunk Road Agency (NMWTRA), traversed the county representatives from NMWTRA had also been invited to the meeting to discuss with the Committee its policies in relation to verges/hedge maintenance and pesticide application.

During the discussion the Committee was advised that:

- whilst there had been some considerable media coverage and speculation regarding the safety of Glyphosate and its use, no other effective alternative systemic herbicide had yet been found or developed. A number of authorities were examining alternative methods and scientists were researching potential alternative products, but to date Glyphosate was the most effective product of its type on the market. If the Council and NMWTRA were to use alternative methods or products they would either be extremely labour intensive or expensive to purchase.
- Glyphosate was licensed and used by all UK governments. At present it was the only practical solution for dealing with weeds across the highways

network. The type of systematic herbicide used by the Council and NMWTRA was an industry standard and was deemed to be completely safe if applied by trained operatives and contractors who conformed with safe working practices on which they received training. The pesticide was sprayed twice a year on the county's roads.

- Other methods, such as hot foam treatment was used in certain areas of the county i.e. Sites of Special Scientific Interest (SSSIs). However, its use was limited and therefore it would not be practical to use it across the highway network;
- Residents were sometimes alarmed to see operatives applying pesticides in public places wearing protective clothing and face masks when members of the public were present and not afforded any protection, however the pesticides were deemed to be safe for the general public. The reasons why operatives wore the protective clothing was to conform with health and safety rules relating to prolonged exposure to chemicals, as they dealt with them day in day out. Short-term exposure, such as experienced by the general public, did not pose a health risk
- Both Denbighshire County Council and NMWTRA were involved with the North East Wales Biodiversity Network, this ensured that all agencies operating in the area applied similar biodiversity and health and safety grass verge cutting and pesticide application practices. In addition, all highways maintenance contracts were set following a formal tendering process. The highways authorities drew up the contract specifications which stipulated matters such as the frequency of cuts, chemical application and types of chemicals to be used, all of which were based on current legislation and regulations. All contracts were monitored to ensure compliance with the contract specification. Contracts were not always let based on price alone, quality of the work was also a factor. It was therefore important for elected member to inform the agencies of good as well as of poor quality work;
- Both the Council and NMWTRA communicated with operatives and appointed contractors in relation to the location of roadside nature reserves and how to protect them during verge cutting and weed spraying exercises;
- The majority of hedges across the county were in private ownership, therefore responsibility for their maintenance lay with the landowners

Rural members emphasised the need to effectively schedule verge cuts on rural roads to coincide with the variances in the growing season from year to year and also to ensure that the verges were cut before some of the vegetation hardened i.e. cow parsley. They felt that verge cutting policies therefore required to have an element of flexibility built into them. On this basis the Committee:

Resolved: - having examined the current policies of both organisations, and subject to the above observations –

- (i) to receive the report and recommend that the timing of grass verge cuts be adhered to across the county, with a level of flexibility built into it to them accommodate the variances in growing seasons from year to year; and***
- (ii) that the Council's Highways Grass Verge Maintenance Policy be presented to the Committee at its May 2020 meeting for review***

6 ADDITIONAL LICENSING OF HOUSES IN MULTIPLE OCCUPATION

The Head of Planning, Public Protection and Countryside Services presented the report Additional Licensing of Houses in Multiple Occupation alongside officers, Public Protection Business Manager, Built Environment Manager and the Public Protection Officer (Environmental Health).

Officers had requested that Scrutiny considered a proposal to renew the Council's Additional Licensing of Houses in Multiple Occupation Scheme, currently operating within Rhyl, and to also extend the scheme to include relevant properties in Prestatyn, Denbigh and Llangollen. The Committee was advised by the Lead Member that both North Wales Police (NWP) and North Wales Fire and Rescue Service (NWFRS) were pleased with the effectiveness of the current scheme operating in areas within Rhyl and were eager for the scheme to be renewed. In light of the success of the current scheme the Council was keen to extend it to three other towns in the county, Denbigh, Llangollen and Prestatyn in order to ensure that houses in multiple occupation not covered by the mandatory scheme would now be regulated more effectively. The purpose of the scheme was to ensure that houses in multiple occupation were maintained to a reasonable standard, and that they provided suitable and safe accommodation for the people who lived there. Following consideration by Scrutiny, the next step would be to take the Scheme to each of the relevant Member Area Groups (MAGs) and to commence a 10 week public consultation on the Scheme prior to presenting it to Cabinet for approval and adoption.

Officers outlined the benefits of having an Additional Licensing Scheme for Houses of Multiple Occupation (HMO) advising that the Council proactively inspected properties covered by the mandatory and additional schemes to ensure compliance. It also allowed the Council to work with private landlords to secure improvements, which in turn helped reduce the number of voids in the county, increase the number of housing units available in Denbighshire, as well as improve the County's performance against the number of overcrowded properties recorded in the Wales Index of Multiple Deprivation (WIMD).

During the Committee's discussions the Lead Member and Officers:

- advised that anti-social behaviour in private sector HMO required stricter monitoring and enforcement action taken where necessary;
- confirmed that the Housing Enforcement Team comprised of six full time equivalent (FTE) staff and were confident, based on current available data, that this would be sufficient to manage the proposed extended additional licensing scheme. The Team also benefited from income received from fees which provided them with some flexibility to employ additional staff if required;
- advised that prosecuting non-compliant landlords was a lengthy and complex process, hence the low number of prosecutions undertaken in the ten years the Scheme had been operating in parts of Rhyl. Dialogue, and if required enforcement or prohibition action, were far more effective management tools as in order to secure their income from their properties landlords would eventually work with the Council with a view to complying with requirements;

- explained the complexities involved with the Planning, Building and Licensing Regulations but emphasised that all three services worked closely together on matters of concern;
- advised that the Service relied heavily on reactive information from tenants, the public and elected members regarding potential incidents of non-compliance. It also worked closely with the Council's Homelessness Service and external agencies in relation to access to housing and homelessness services;
- confirmed that the Service used Rent Smart Wales data to compare registrations and licensing data with that held by the Council;
- advised that all complaints received in relation to housing enforcement contraventions were actioned within five days; and
- advised that the Additional Licensing Scheme did not apply to Registered Social Landlords (RSLs) as they required to comply to the same housing regulations as the Council's housing stock, the Additional Licensing Scheme applied to private sector landlords. However, if members had concerns about any RSL properties or tenants they could forward them to the Council's Housing Enforcement Team and they would raise them with the RSLs as they met them on a regular basis

Responding to members' concerns as to whether introducing the Additional Licensing Scheme to specific towns in the county and not to all towns and villages may have a detrimental effect by driving unscrupulous landlords to operate in areas not covered by the scheme, officers advised that they would closely monitor the situation. This could be done by working closely with Environmental Services through monitoring waste and recycling data for an area in case they were emptying multiple waste receptacles for single properties. Members also registered their concerns on the perceived increase in the number planning applications for conversion of single dwellings into multiple-occupancy dwellings considered by the Council's Planning Committee in recent months, be they for converting into HMOs or stand-alone apartments.

The Committee requested to be provided with a link to the 'Rent Smart Wales' website and data, and to be provided with the register of RSL properties in Denbighshire.

At the conclusion of the discussion the Committee:

Resolved: - subject to the above observations –

- (i) and the provision of an 'Information Report' on the number of planning applications received by the Council during the last two years seeking permission to convert single dwellings into Houses of Multiple Occupation and/or into self-contained apartments , including the number of applications granted and refused by officers and by the Planning Committee;***
- (ii) having considered the contents of the report and given particular consideration to the geographical area Covered by the proposed Additional Licensing Scheme, the type of Houses in Multiple Occupation to be covered by the additional scheme, the justification***

and evidence for re-designating an Additional Licencing Scheme, the Conditions to be imposed as part of the Scheme, and the fees to be applied to the Scheme, to support the forthcoming consultation on extending the Additional Licensing Scheme;

(iii) that as part of its consideration it had read, understood and taken account of the Well-being Impact Assessment (Appendix 7); and

(iv) that following the conclusion of the public consultation process the final draft Additional Licensing for Houses in Multiple Occupation be presented to the Committee for further scrutiny prior to its submission to Cabinet for approval

7 SCRUTINY WORK PROGRAMME

The Scrutiny Coordinator submitted a report (previously circulated) seeking the members' review of the Committee's work programme and provided an update on relevant issues.

2nd April – it was clarified that the North Wales Growth Bid Phase 2– Governance Agreement was looking likely it would be available for the meeting. It was clarified it was to discuss the governance and not how the funding was being allocated.

21st May – The Council's Highways Grass Verge Maintenance Policy included on the forward work programme.

RESOLVED that the forward work programme as detailed in Appendix 1 to the report, be approved.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

None.

The meeting concluded at 12:53 p.m.

Report to	Partnerships Scrutiny Committee
Date of meeting	10th September 2020
Lead Member / Officer	Councillor Tony Thomas (Lead Member for Housing & Communities)/Liz Grieve (Head of Communities and Customer Services)
Report author	Liz Grieve, Head of Communities & Customer Services
Title	Infrastructure – Housing Recovery Theme

1. What is the report about?

- 1.1. To examine the post COVID-19 Recovery Plan for Infrastructure – Housing Recovery Priority

2. What is the reason for making this report?

- 2.1. To provide information regarding the post COVID-19 Recovery Plan for the Infrastructure – Housing Recovery Priority
- 2.2. To assure Scrutiny that the Recovery Priority deals with all critical aspects of the recovery of the Council's Housing-related services.

3. What are the Recommendations?

- 3.1. That the Committee confirms that it has read, understood and taken account of the activities being pursued in relation to Council Housing's recovery from the first lockdown due to the Covid-19 pandemic.
- 3.2. That the Committee identifies any future areas for scrutiny in relation to this recovery priority.

4. Report details

- 4.1. The Housing Recovery theme (Appendix 1) was drafted and agreed with SLT and Cabinet in May 2020.
- 4.2. It focussed on key areas that directly impact Community Housing and its tenants:
 - Repairs & Maintenance
 - Voids
 - Single Access Route to Housing (SARTH) and Homelessness
 - Rents
 - Tenant Support
 - Community Development
 - Capital Projects
 - Housing Asset Strategy
- 4.3. It focussed on bringing back services safely and as quickly as possible for the benefit of tenants and the safety of them, contractors and staff.
- 4.4. It also highlighted strategic developments that have been affected by Covid or have been made necessary by Covid.
- 4.5. In addition it aimed to make use of lessons learned through Covid to improve services going forward.
- 4.6. Many actions have been completed in line with the key objectives and an update has been provided in Appendix 2
- 4.7. Some areas of development will take months or longer to put in place, and picking them up again has been challenging, e.g. while staff are still redeployed (e.g. Track and Trace) or while Covid-restrictions are in place.
- 4.8. The plan will be reviewed regularly and further updates will be provided going forward.

5. How does the decision contribute to the Corporate Priorities?

- 5.1. This recovery plan is primarily concerned with Community Housing and therefore relates to the Housing priority in the Corporate Plan.

6. What will it cost and how will it affect other services?

- 6.1. The Housing recovery theme will largely be delivered through existing identified resources, but officers will make use of any Welsh Government grants if and when they are made available.
- 6.2. The plan is being delivered by a variety of services, particularly Communities & Customers, Finance and Property, and Community Support Services. ICT are project managing the Rentsense implementation.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. N/A

8. What consultations have been carried out with Scrutiny and others?

- 8.1. The suspension of SARTH has been made as a delegated decision further to consultation with Councillors and SARTH partners (Registered Social Landlords in Denbighshire).

9. Chief Finance Officer Statement

- 9.1. As indicated at Section 6 this recovery theme will largely be delivered through existing resources along with additional existing external funding. In particular Denbighshire's Housing Revenue Account has a 30 year Housing Stock Business Plan and robust financial monitoring procedures in place that ensures that the service is well placed to deliver the recovery strategy.

10. What risks are there and is there anything we can do to reduce them?

- 10.1. Risks have been identified as follows and are being actively monitored:

Risk that there will be criticism of the suspension of SARTH

Risk that DCC will not achieve its Corporate Plan objectives with regard to new builds

Risk that the SARTH waiting list will become too long if properties are not available to let

Risk to tenants, DCC staff and contractors in terms of spreading Covid if preventative measures are not adhered to.

Risk that costs and timescales for works will increase as measures are put in place to reduce the risk of spread of Covid

11. Power to make the decision

11.1 Scrutiny's powers in relation to matters detailed in this report are as per:

- Section 21 of the Local Government Act 2000;
- Section 7 of the Council's Constitution

Recovery Theme Plan: Housing

<p>Recovery Theme Title: Housing</p>
<p>Lead Officer: Liz Grieve</p>
<p>Lead Member: Tony Thomas (Housing & Communities) Bobby Feeley (Homelessness)</p>
<p>Summary of Recovery Theme:</p> <p>Housing is one of the Recovery Themes identified by the Chief Executive in the report shared with Cabinet in April.</p> <p>This report identifies the areas that merit particular attention with regard to Community Housing with regard to supporting Council tenants and others to recover from the period of lockdown and adapt to an environment where Covid and risks associated with it.</p>
<p>Key Objectives:</p> <p>1. Repairs & Maintenance:</p> <p>1.1. Repairs to Council Housing stock have been limited to urgent repairs only. It will be necessary to design and implement a plan for catching up on planned maintenance work while still maintaining social distancing rules</p> <p>1.2. Tenants will need to be effectively engaged to enable this work to be completed safely</p> <p>2. Voids:</p> <p>2.1. No work has been undertaken during lockdown to ready empty properties for new tenants. This will need to be scheduled in line with social distancing rules.</p> <p>3. SARTH and Homelessness:</p> <p>3.1. During lockdown the SARTH process has been suspended, although people have been able to join the register. The number of people waiting for Housing now stands at c1,200</p>

- 3.2. Meanwhile there are currently c136 households who are in emergency or temporary accommodation who will need to find permanent homes
- 3.3. Agreement with the social housing providers in Denbighshire has been secured to address the homeless situation before returning to the SARTH process. The decision to suspend SARTH for approximately three months post-lockdown is likely to be a Lead Member delegated decision.
- 3.4. Work has been suspended in terms of supporting the establishment of a Social Lettings Agency in Denbighshire (in partnership with Cartrefi Conwy). This will need to be addressed to support the work of the homeless team going forward.

4. Rents:

- 4.1. While rent arrears have not grown exponentially over the period many tenants have registered for Universal Credit since lockdown.
- 4.2. It will be important to continue to engage positively with tenants whose income has been affected by Covid, for example by working closely with officers in Working Denbighshire to support tenants into new employment.
- 4.3. Rentsense (the Mobysoft product) will help housing officers to identify those at risk of falling behind on rent and this will need to be implemented.

5. Tenant Support:

- 5.1. During lockdown Housing Officers have been in touch with residents through the proactive calling. This work has reaped rewards and embedding this into new ways of working will be important in maintaining good tenant relationships.
- 5.2. Plans will need to be developed and implemented with regard to the use of community spaces within the schemes (in particular the Older People's schemes)
- 5.3. It may be appropriate to establish a 'good neighbour' role which supports tenants individually rather than supporting community groups

6. Community Development:

- 6.1. Building even more effective working relationships with community groups and the Third Sector has been a defining element of DCC's response to the crisis, and it is important to continue to build on these relationships within localities
- 6.2. Helping to build capacity for tenant associations.

6.3. Communities across Denbighshire will have been affected by the social distancing rules and lockdown and it will be important to support the re-establishment of mutually supportive communities to effect long term community resilience.

7. Capital Projects:

7.1. The Corporate Plan ambition to create 170 new Council properties was behind schedule before lockdown and it will be necessary to review what is practicable now, given that costs and timescales will increase with the need to put preventative measures in place.

8. Housing Asset Strategy

8.1. This strategy was being developed before lockdown and is now strategically important to inform the strategic direction of Housing development over the next 30 years.

8.2. The strategy will outline the requirements for Council Housing in Denbighshire, with regard to community demands, demographic change and the sustainability agenda, alongside rent policy, borrowing strategy and access to government capital funds.

Key Milestones (include any decision points e.g. Cabinet):

- Gradual ramping up of reactive repairs, capital repairs & void works has already started (May)
- Suspension of SARTH for three months – Lead Member delegated decision (tbc)
- Resumption of Rentsense implementation (ICT-led project) end June
- Housing Asset Strategy – first draft ready by end June

Risks & Opportunities:

1. Risk that there will be criticism of the suspension of SARTH
2. Risk that DCC will not achieve its Corporate Plan objectives with regard to new builds
3. Risk that the SARTH waiting list will become too long if properties are not available to let
4. Risk to tenants, DCC staff and contractors in terms of spreading Covid if preventative measures are not adhered to.

5. Risk that costs and timescales for works will increase as measures are put in place to reduce the risk of spread of Covid.
6. Opportunity to build on closer relationships built with vulnerable tenants during lockdown by developing new model of support
7. Opportunity to build on closer working relationships developed with Community Groups through Covid

What does Success Look Like?

- Council Houses in good repair
- New build programme in place, on schedule and on budget
- Council House tenants resilient and well connected to support in the Council and the Community
- Rent arrears reduced to minimum possible
- Homeless figures down to minimum possible

		Update August 2020
1	Repairs & Maintenance	
1.1	Repairs to Council Housing stock have been limited to urgent repairs only. It will be necessary to design and implement a plan for catching up on planned maintenance work while still maintaining social distancing rules	<p>During lock-down a backlog of non-urgent repairs built up. In order to alleviate this, operatives have begun to work through the backlog during August while only new emergency calls are being attended to prior to returning to a phased approach to business as usual commencing in September. This will allow the backlog to be reduced prior to the Call Centre reverting to allocating all categories of calls received in line with the phased approach.</p> <p>The phased approach comprises of 3-4 stages of service delivery ranging from lock-down to business as usual. No dates are being applied but messages will be communicated to advise at which stage the service is at. This will manage expectations and allow regression to a lower level of service as national and/or local circumstances dictate. In all cases Covid 19 specific risk assessments are in place and social distancing measures will be applied.</p> <p>Larger planned & capital schemes will continue to be tendered and let with specific communications packages targeted at affected tenants with appropriate measures implemented to ensure tenants can leave their property while work is undertaken should they wish (day time vacation only).</p> <p>No major works which would require overnight or prolonged voluntary day time vacation (2 consecutive days) of a property will be scheduled for 2020/21.</p>

1.2	Tenants will need to be effectively engaged to enable this work to be completed safely	Communications have been sent to tenants in respect of risk assessments, new procedures and social distancing expectations. Further general updates will be posted on social media outlining the phased increase in activities with a link to the previously circulated procedural changes.
2	Voids	
2.1	No work has been undertaken during lockdown to ready empty properties for new tenants. This will need to be scheduled in line with social distancing rules.	Works have been progressing with voids with minimal disruption (after the initial 2 weeks of lock-down in March). Revised risk assessments and procedures have been developed and implemented in line with Government advice limiting the number of operatives present on site and for specific tasks which prevent social distancing.
3	SARTH and Homelessness	
3.1	During lockdown the SARTH process has been suspended, although people have been able to join the register. The number of people waiting for Housing now stands at c1,200	The number of applications registered on the SARTH Common Housing Register have increased significantly to 1,650 Lettings are now able to continue although we have been adhering to a strict process for house viewings and tenancy signings to protect staff and customers.
3.2	Meanwhile there are currently c136 households who are in emergency or temporary accommodation who will need to find permanent homes	There has been an increase in households in emergency accommodation up to 180. During lockdown only essential moves could take place. Lettings have therefore predominantly been from the Council's Homelessness temporary accommodation. To date 34 households have been matched to accommodation with the following landlords - Denbighshire Housing – 22 Clwyd Alyn Housing Association – 6

		Wales & West Housing Association – 2 Grŵp Cynefin – 4
3.3	Agreement with the social housing providers in Denbighshire has been secured to address the homeless situation before returning to the SARTH process. The decision to suspend SARTH for approximately three months post-lockdown is likely to be a Lead Member delegated decision	A proposal to temporarily amend the SARTH Housing Allocations policy for three months was approved by Delegated Decision by the Lead Member for Housing and is operational from 20th July 2020 until the review date on 20th October 2020. This allows for some direct lets, by the Council and RSL partners, to households in emergency accommodation due to the unprecedented situation caused by lockdown. All members were consulted as part of the delegated decision process.
3.4	Work has been suspended in terms of supporting the establishment of a Social Lettings Agency in Denbighshire (in partnership with Cartrefi Conwy). This will need to be addressed to support the work of the homeless prevention team going forward.	Work continues in partnership with Cartrefi Conwy and Conwy CBC on establishing a Private Rented Leasing Scheme. (Note: There is a separate Recovery plan which includes more detail in response to addressing Homelessness in the county)
4	Rents	
4.1	While rent arrears have not grown exponentially over the period many tenants have registered for Universal Credit since lockdown	Rent Arrears continue to increase, as was forecast due to the ongoing increase in tenants moving to Universal Credit (UC) and changes in how this is paid. The increase in households moving to UC has increased during lockdown above previous predictions. Tenants on UC have risen from 544 in March 2020 to 659 in July. Arrears have increased from £501k in March to £632k in July 2020 which is £90k more than forecast. North Wales social landlords have formed a Rent Management forum to share

		experiences and statistical information. All landlords report relatively similar increases in arrears during the lockdown period
4.2	It will be important to continue to engage positively with tenants whose income has been affected by Covid, for example by working closely with officers in Working Denbighshire to support tenants into new employment.	In April to June 2020, the “Key to Advice” partnership with Citizens Advice Denbighshire has seen 186 tenants of the council given advice with 162 income gains totalling and £633k with £1.5m personal debt advice given.
4.3	Rentsense (the Mobyssoft product) will help housing officers to identify those at risk of falling behind on rent and this will need to be implemented.	The implementation of the Rentsense predictive analytics software is ongoing and proceeding well. Training for staff is programmed and go live for the system is on target for September 2020.
5	Tenant Support	
5.1	During lockdown Housing Officers have been in touch with residents through the proactive calling. This work has reaped rewards and embedding this into new ways of working will be important in maintaining good tenant relationships.	During lockdown, Housing Officers carried out over 3,000 supports calls to tenants who have been identified as being vulnerable, as part of the Council’s proactive calling project. In addition, the service has continued to operate our business as usual service through telephone support and have experienced significant increased volumes of issues within communities primarily due to neighbours spending more time at home during lockdown.
5.2	Plans will need to be developed and implemented with regard to the use of community spaces within the schemes (in particular the Older People’s schemes)	WG announced that “Community Centres” could reopen in July which led to a number of enquiries about the facilities at Housing’s older people’s schemes. A more applicable term would be to refer to these facilities as “communal lounges” for this purpose. Restrictions on different households meeting in doors is still in place.

		<p>Whilst we are very aware of the negative impact lockdown is having on older people through isolation we are aware that this issue also involves the most vulnerable and high risk group with regards to Covid-19. We have completed a full risk assessment and we are working with the Tenants Federation on this. It is anticipated that a pilot session will take place at the end of August to ascertain if events can be held safely but also provide meaningful opportunity for interaction with social distancing and other safety measures in place.</p>
5.3	<p>It may be appropriate to establish a 'good neighbour' role which supports tenants individually rather than supporting community groups</p>	<p>A review of Denbighshire Housing's older people's stock, linked to the Asset Management strategy and the identified longer term needs of older people is underway and an action plan will be developed during Autumn 2020.</p>
6	Community Development	
6.1	<p>Building even more effective working relationships with community groups and the Third Sector has been a defining element of DCC's response to the crisis, and it is important to continue to build on these relationships within localities</p>	<p>We have continued to support our resident associations during lockdown although their ability to meet and engage has been limited.</p> <p>The group on Bruton Park gained some national media coverage for hosting social distancing bingo and we have thanked them for the positive message this has sent out about the estate and Rhyl.</p>
6.2	<p>Helping to build capacity for tenant associations</p>	<p>We continue to support Friends of Pengwern in Llangollen and are working on a joint lottery bid to secure Project Officer support from South Denbighshire Community Partnership.</p>
6.3	<p>Communities across Denbighshire will have been affected by the social distancing rules and lockdown and it will be important to support the re-</p>	<p>We have maintained a continual flow of information to our communities via social media such as Facebook, Instagram and Twitter to ensure we can keep engaged with our tenants. Subjects have included support</p>

	<p>establishment of mutually supportive communities to effect long term community resilience</p>	<p>with finances and rent, messages to promote respect within communities and also physical and mental wellbeing activities.</p> <p>Usually, during the Spring and Summer months, we host a significant number of road shows on housing estates to enable our communities to engage with our staff whilst also providing opportunities for families through fun and educational activities. This work has been positively received in recent years and will have been missed this year so we will develop a plan to engage at a local level with communities through the autumn winter months.</p> <p>We are also preparing a comprehensive newsletter to be sent to all tenants homes in October and are due to include our bi-annual (STAR) survey of tenants. This will inform our on-going priorities and give us feedback on how we have been doing.</p>
7	Capital Projects	
7.1	<p>The Corporate Plan ambition to create 170 new Council properties was behind schedule before lockdown and it will be necessary to review what is practicable now, given that costs and timescales will increase with the need to put preventative measures in place.</p>	<p>The project remains on course. There has been minimal impact on projects in the design and tender stages and commencement on multiple sites is anticipated 2020/21. Together with ongoing acquisitions it is anticipated that the overall target will be met within the original timeframe.</p> <p>Some increases in contract duration due to social distancing rules are anticipated, but associated increased costs might be mitigated by the construction sector being more competitive after lock-down and during the recovery period.</p> <p>The true impact will become apparent in the next 3 – 6 months.</p>
8	Housing Asset Strategy	

8.1	This strategy was being developed before lockdown and is now strategically important to inform the strategic direction of Housing development over the next 30 years.	A first draft will be ready by the end of August.
8.2	The strategy will outline the requirements for Council Housing in Denbighshire, with regard to community demands, demographic change and the sustainability agenda, alongside rent policy, borrowing strategy and access to government capital funds.	The strategy will document the rationale and policies for new development, acquisitions, disposals and targeted investment in the existing stock.

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Report to	Partnerships Scrutiny Committee
Date of meeting	10th September 2020
Lead Member/Officer	Councillors Bobby Feeley, Huw Hilditch Roberts & Tony Thomas/Nicola Stubbins
Report author	Nicola Stubbins
Title	Recovery Theme: Community Resilience

1. What is the report about?

1.1. To update Scrutiny Committee on the progress of the Community Resilience recovery theme as set out in the 'Denbighshire County Council Coronavirus Response: Planning for Recovery' report agreed by the Senior Leadership Team (SLT) and Cabinet.

2. What is the reason for making this report?

2.1. To provide information regarding the key objectives:

- Closer working with Third Sector and Community Groups: learning lessons from Covid and implementing new approaches
- Proactive calling: learning lessons from Covid and developing a business case to develop new approach going forward.
- Economically Vulnerable: Supporting people into employment; addressing food poverty; maximising available WG funding to benefit Denbighshire residents
- Vulnerable learners: reviewing work that has been delivered in schools to date to enable continuing support of vulnerable learners

3. What are the Recommendations?

3.1. For the Committee to support the recovery plan, as outlined in Appendix A. and;

3.2. if appropriate, identify any aspects of the recovery work which may benefit from detailed examination in the future

4. Report details

4.1. The recovery plan, attached at Appendix A, focusses on the 4 key objectives, the key milestones, the risks and opportunities, and what success looks like.

5. How does the decision contribute to the Corporate Priorities?

5.1. This recovery theme contributes to the Corporate Priority Resilient Communities: The Council works with people and communities to build independence and resilience.

6. What will it cost and how will it affect other services?

6.1. Most of these initial costs were able to be claimed from the Welsh Government (WG) COVID-19 Local Authority Hardship Fund. Any further costs will need to be identified in the developing business case.

7. What are the main conclusions of the Well-being Impact Assessment?

7.1. It is felt that a Well-being Impact Assessment is not required for this paper

8. What consultations have been carried out with Scrutiny and others?

8.1. The contents of this report have been discussed with the Lead Members, SLT, and Informal Cabinet

9. Chief Finance Officer Statement

9.1. N/A

10. What risks are there and is there anything we can do to reduce them?

10.1. There is a section relating to risks within the recovery plan report, attached at Appendix A

11. Power to make the decision

11.1. Scrutiny's powers in relation to matters detailed in this report are as per:

- Section 21 of the Local Government Act 2000;
- Section 7 of the Council's Constitution

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Appendix A – Recovery Theme Plan: Community Resilience

As with the emergency phase, the recovery phase will follow a thematic approach with a lead senior officer responsible for delivery and reporting on progress. Each lead officer will also be responsible for drawing up a plan, with objectives and milestones, for that thematic area in conjunction with the appropriate lead member.

Recovery Theme Title: Community Resilience
Lead Officer: Nicola Stubbins
Lead Member: Huw Hilditch-Roberts, Lead Member for Education, Children's Services and Public Engagement; Tony Thomas, Lead Member for Housing & Communities; Bobby Feeley, Lead Member for Wellbeing and Independence.
Summary of Recovery Theme: Community Resilience is one of the Recovery Themes identified by the Chief Executive in the report shared with Cabinet in April. This report identifies the areas that merit particular attention with regard to Community Resilience in supporting vulnerable people and communities to recover from the period of lockdown and adapt to an environment where Covid and risks associated with it remain a challenge. This theme is interdependent with other recovery themes, such as Housing, Economic Recovery, Flexible Working etc.
Key Objectives: 1.1. Closer working with Third Sector and Community Groups: learning lessons from Covid and implementing new approaches 1.2. Proactive calling: learning lessons from Covid and developing a business case to develop new approach going forward. 1.3. Economically Vulnerable: Supporting people into employment; addressing food poverty; maximising available WG funding to benefit Denbighshire residents 1.4. Vulnerable learners: reviewing work that has been delivered in schools to date to enable continuing support of vulnerable learners.
Key Milestones (include any decision points eg Cabinet): • Engagement Event with Third Sector – by December

- Lessons learned and recommendations for future development report from Proactive Calling project – by end August
- Lessons learned and recommendations for future development report from strategic working with Food Banks – by end October

Risks & Opportunities:

1. Risk that there will be further spikes and further lockdowns which further damage vulnerable people's resilience,
2. Risk that there is more demand that can be met.
3. Risk that required savings limit opportunities to work in areas that are not statutory.
4. Opportunity to build on closer working relationships developed with the wide variety of Community Groups through Covid
5. Opportunity to build on closer relationships built with vulnerable people during lockdown by developing a new model of engagement and support

What does Success Look Like?

- Denbighshire has a focussed corporate approach to early intervention and prevention.
- Denbighshire works strategically with community and third sector groups across the county and beyond to maximise community benefits.
- Denbighshire residents are supported to maximise their independence and resilience.
- Vulnerable people and communities are identified and supported before they reach crisis.
- Community spirit across Denbighshire communities is sustained beyond lockdown.

Report to	Partnerships Scrutiny Committee
Date of meeting	10th September 2020
Lead Member / Officer	Cllr Brian Jones: Lead Member for Waste, Transport and the Environment/Tony Ward: Head of Highways, Facilities & Environmental Services
Report author	Tony Ward/Tara Dumas, Waste & Recycling Manager
Title	Procurement for a new contract to manage our Household Waste Recycling Centres

1. What is the report about?

- 1.1. This report is about a proposal to engage in a joint procurement process with Conwy County Borough Council (CCBC) to manage Household Waste Recycling Centres (HWRCs) in both counties.

2. What is the reason for making this report?

- 2.1. To enable Members to fulfil their scrutiny role by examining, and providing feedback on, the proposal.

3. What are the Recommendations?

- 3.1. That the Committee support the principle of collaborating with CCBC to procure a joint contract for managing HWRCs in both counties, including the proposal to align our HWRC policies and for consistent charges to be applied across all sites for certain non-household items.
- 3.2. That the Committee confirms that it has read, understood and taken account of the Well-being Impact Assessment (Appendix 1) as part of its consideration.

4. Report details

- 4.1. Both Councils have a need to procure new contracts for managing their HWRCs during this financial year. Informal discussions have been taking place between the respective Heads of Service, Waste Managers and Lead Members regarding the potential advantages of working together on this piece of work.
- 4.2. There are several likely advantages to pursuing a collaboration with CCBC on HWRCs, including:

- Financial benefits arising from economies of scale, including increased tendering interest from the private waste sector.
- Consistency of approach with a neighbouring authority;
- Opportunities for cross-border use, to enable residents to use their nearest HWRC, regardless of which county it is in; and
- Opportunities for this to be a first step towards a potentially wider collaborative approach to the management of HWRCs. Any future expansion of the approach across North Wales would likely generate further financial benefits and enable cross-border use across more local authority areas, which would be of great benefit to residents.
- Optimisation of waste diversion and further income share through adoption of re-use shop operating model already demonstrated successfully at one Conwy HWRC site.

4.3. Although this may appear to be a relatively mundane and uncontroversial proposal, it would require a single set of policies for the use of HWRCs across both counties, and also for consistent charges to be applied across all sites for non-household waste items, such as do it yourself (DIY)/Construction Waste. Conwy have been successfully charging for non-household waste since 2017/18, and are therefore not prepared to change that position. We also feel it would be beneficial (for the Council and for residents) to introduce charges for non-household waste brought to our HWRCs, but it is acknowledged that this element of the proposal is likely to attract a negative reaction from residents.

4.4. We have a statutory responsibility to provide HWRCs to enable residents to dispose of household waste free of charge. However, a number of waste types are classed as non-household, and the Council has no obligation to accept these types of waste free of charge, and we are permitted to charge residents for their disposal. The collaboration would therefore see Denbighshire County Council (DCC) introducing reasonable charges for certain non-household materials, which would be to cover the high costs of transporting, treating and disposing these materials. This would still present an affordably priced solution for residents as opposed to the hire of a private skip.

4.5. The types of material likely to be affected by the introduction of a reasonable charge for disposal would be:

- Tyres
- Asbestos
- Plasterboard
- Soil, Rubble and Construction waste (including 'DIY Waste' e.g. bathroom suites & kitchen units)
- Gas canisters

- 4.6. As an example, for hardcore, rubble and DIY/Construction Waste, Conwy currently charge £2 per bag or £20 per trailer. A bag is equivalent to a small, plastic, sand / aggregate bag from a standard DIY stores (or similar) that can be safely lifted by one person. A trailer is defined as a standard small single axle trailer, with an estimated maximum load of 750 kg.
- 4.7. Our current policy already states that things like building rubble, bricks, tiles and soil are not classed as domestic waste (even if they come from a household) and that we have no obligation to accept these at our sites. It goes on to say that we do accept small amounts, but no more than 3 bags per visit, and that residents should hire a skip from a licensed company if they need to dispose of more of this type of waste. The proposal would therefore give residents an alternative to using a skip hire company, and would allow them to bring such waste to our HWRCs for a reasonable charge (which will be a lot cheaper than hiring a skip).

5. How does the decision contribute to the Corporate Priorities?

- 5.1. The proposals support the Corporate Priority “Environment” through providing resilience in the provision of recycling services to Denbighshire Residents (by optimising their efficiency and availability) and opportunities to pursue greater re-use (waste diversion) of unwanted items, supporting circular economy principals.

6. What will it cost and how will it affect other services?

- 6.1. There is no significant impact on other services. The proposal will contribute to the delivery of the saving already agreed as part of the 2020/21 budget, i.e. a £100k increase in income from reviewing waste charges. This saving is net of the cost to provide additional environment crime officer support (0.6 FTE Grade 6) for the ongoing prevention and investigation of waste related crimes.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. Overall the collaborative procurement and alignment of services has a positive impact across the Well Being Goals, providing opportunities to enhance the customer experience through access to more facilities, improve the waste re-use infrastructure, optimise community benefits and deliver efficiencies arising from economies of scale and a more data led/evidenced based approach to our service provision through the use of a booking system currently under trial. It will be necessary to update the well-being impact assessment once policies and charging structures have been agreed between both Councils and appropriate stakeholders have been consulted with regards to specific aspects of service provision (e.g. Charitable sector regarding access to facilities, re-use organisations with regards to access to unwanted items and operation of on-site re-use facilities.).

8. What consultations have been carried out with Scrutiny and others?

- 8.1. As highlighted in 4.1., informal discussions have taken place between the respective Heads of Service, Waste Managers and Lead Members from DCC and CCBC, with all parties being in favour of taking this proposal forward. The proposal has also been discussed with Informal Cabinet (28th July, 2020) and Group Leaders on (29th July, 2020).

9. Chief Finance Officer Statement

- 9.1 The proposal to collaborate with Conwy County Borough Council to procure a joint contract for managing Household Waste Recycling Centres is supported. The waste service as a whole is under severe financial pressure and the Council has needed to recognise significant financial pressures in recent years (£1.4m in 2020/21). Efficiencies that can be identified while expanding the service on offer is very much welcome.

10. What risks are there and is there anything we can do to reduce them?

- 10.1. There is a risk that this project would result in negative feedback from the public, and negative press coverage, as we expect people to focus only on the proposal for DCC to introduce charges for non-household waste. We can try to mitigate against this risk with proactive communities to explain that the charges are actually for a new service that we don't currently provide, i.e. that the charges are to provide residents with a reasonably priced alternative to hiring a skip for larger amounts of non-household waste. We need to be clear that we don't currently accept anything more than very small amounts of non-household waste in our HWRCs, so this is an expanded offer for residents. We also need to focus on the intention to allow cross-border use between the two counties, as this will be a significant benefit for many residents in Conwy and Denbighshire.

11. Power to make the decision

11.1. Scrutiny's powers in relation to matters detailed in this report are as per:

- Section 21 of the Local Government Act 2000;
- Section 7.4 of the Council's Constitution

Future Household Waste Recycling Centre Services Provision - joint procurement with Conwy Council

Well-being Impact Assessment Report


This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number:	821
Brief description:	To jointly procure the operators for Denbighshire and Conwy recycling parcs - three of which currently serve the county of Denbighshire, situated in Rhyl, Denbigh and Ruthin. The joint procurement requires the alignment between the two councils of a range of policies that govern access to the facility, waste streams accepted and any charges and restrictions associated with the use of the facilities. It is the impact of any changes to Denbighshire's current "service offer" that will be assessed.
Date Completed:	25/08/2020 14:10:05 Version: 1
Completed by:	Tara Dumas
Responsible Service:	Highways & Environmental Services
Localities affected by the proposal:	Whole County,
Who will be affected by the proposal?	All adult householders residing in Denbighshire. Charitable bodies with charity shops in the Denbighshire area. Current operators of the HWRCs in Denbighshire.
Was this impact assessment completed as a group?	No

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

 (3 out of 4 stars) Actual score : 23 / 30.

Implications of the score

Involvement:

This score is lower because we intend only to consult a small section of stakeholders who are impacted by the changes. We are proposing to implement charges for some waste streams currently accepted for free (some in limited quantities) and do not intend to consult the wider public on these changes as the intention to do so has already been agreed in the last budget setting cabinet (in accepting a £100K savings proposal to review waste charges). Currently we do not allow charities to use the facilities to dispose of unsuitable donated waste. However, we do intend to consult with charity shops operating in Denbighshire to review our current position.

Collaboration/ Long Term

The joint procurement is proposed to be carried out through a concessions based contract of a minimum of 5 years, giving medium term confidence that benefits will be realised through a contract specification designed to optimise environmental benefits (through waste diversion from Energy to Waste to recycling and re-use , carbon reduction through less road mileage as residents across the two counties can access any of the 5 sites, and economic benefits - through income share arrangements and economies of scale). The terms will also provide flexibility to expand the collaborative approach regionally if successful to realise economies of scale and best practice learning across the region.

Prevention

Plans include proposals to provide on-site re-use outlets at least 1 Denbighshire HWRC (potential 2 by the end of the contract term) to ensure good quality items brought to the HWRC's are kept within our circular economy and not wasted, is a key additional benefit of this proposal, working with the operator and a charitable / third sector body). The new approach will also permanently adopt a booking system now trialling to prevent illegal use of the sites by traders, and the provision of an additional part time enforcement officer will ensure any illegal waste deposits are thoroughly investigated and suitable preventative measures are put in place (e.g. additional CCTV at known hot spot locations).

Integration

This proposal provides opportunities for greater integration between ourselves, the future operator and emerging re-use organisations within the county, as we aspire to focus on moving potential waste up the waste hierarchy through adoption of the circular economy principals.

Summary of impact

Well-being Goals

A prosperous Denbighshire

A resilient Denbighshire

A healthier Denbighshire

A more equal Denbighshire

A Denbighshire of cohesive communities

A Denbighshire of vibrant culture and thriving Welsh language

A globally responsible Denbighshire

Positive

Positive

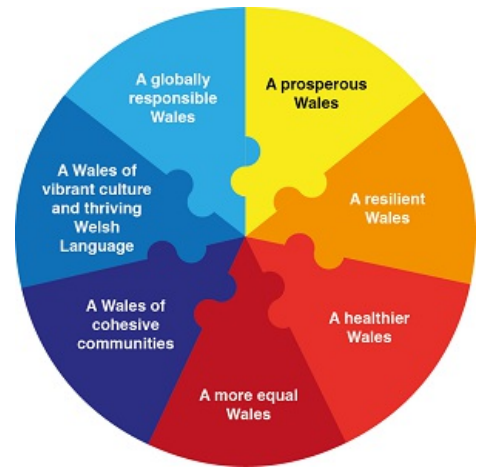
Neutral

Neutral

Neutral

Neutral

Positive



Main conclusions

It will be necessary to update the well being impact assessment once policies and charging structures have been agreed between both Councils. Overall the collaborative procurement and alignment of services has a positive impact across the Well Being Goals, providing opportunities to enhance the customer experience through access to more facilities, improve the waste re-use infrastructure for household waste arisings, optimise community benefits and deliver efficiencies arising from economies of scale and a more data led / evidenced based approach to our service provision through the use of a booking system currently under trial.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	Increased carbon benefits through reduced car journeys and application of the waste hierarchy
Further actions required	Residents without access to the online booking system will be able to book a slot by telephoning the contact centre. DCC to provide information to residents to help them make sensible choices when engaging private waste collection firms to remove large amounts of DIY/Construction waste.

Positive impacts identified:

A low carbon society	<p>Cross boundary access to all HWRC sites in DCC and CBCC available to site users should reduce car mileage.</p> <p>Introduction of re-use shops on at least one DCC site prevents wastage.</p> <p>Contractor economies of scale may open up more material markets for gaining better diversion rates for waste materials (e.g. Wood). Contact specification will set out recycling / diversion targets to align with statutory requirements.</p> <p>Residents more likely to hire skips for large DIY projects than make several journeys to the tip - reducing road travel.</p> <p>There s a possibility that the cross boundary use of sites could be enable the rationalisation of provision across the counties - with the relocation of one site to serve the south of the counties - subject to a suitable location being identified and discussion with neighbouring authorities. This would mean shorter journey times for some residents.</p>
Quality communications, infrastructure and transport	<p>Cross boundary working enables most efficient journeys to be planned by residents in Conwy and Denbighshire.</p> <p>Proposal to implement online booking system to monitor usage between LA's and design opening times, and staffing levels around demand.</p>
Economic development	<p>Whilst not developed in thinking yet - there is a clear opportunity to engage and work with the charitable / third sectors to optimise re-use projects, through the supply of good coming into the HWRC's.</p> <p>There is an opportunity to engage with private sector waste companies offering skip hire services - promoting those who are lawfully compliant and apply the waste hierarchy through waste treatment/diversion.</p>
Quality skills for the long term	<p>The successful bidder will be expected to set out their training and development plans for employees in their method statement. The preferred operator will be incentivised to maximise re-use and support the development of reuse projects and initiatives within both counties (e.g. bike and furniture repair, re-use shop volunteers).</p>
Quality jobs for the long term	<p>The preferred operator will be bound to providing Opportunities for apprentices and involvement in the Working in Denbighshire programmes through community benefit obligations, although it is unlikely that the new contractual arrangement will result in additional employment.</p>
Childcare	not applicable

Negative impacts identified:

A low carbon society	Residents more likely to hire skips for large DIY projects than make several journeys to the tip - potential for less recycling depending on the private contractor chosen by resident
Quality communications, infrastructure and transport	Use of online booking system may not be accessible to those digitally excluded.
Economic development	Currently there are two different contractors operating DCC and CBCC sites. The procurement could see either or both contractors displaced, one of whom is a Denbigh based company.
Quality skills for the long term	none
Quality jobs for the long term	none
Childcare	not applicable

A resilient Denbighshire

Overall Impact	Positive
Justification for impact	Overall environmental impacts are positive - maintaining recycling targets, increasing re-use diversion, and improved air quality through the potential to reduce overall miles driven by residents to use the service (this can be monitored in a basic form through the booking system).
Further actions required	There are no negative impacts. Should the opportunity arise to rationalise sites within Conwy of Denbighshire, then it is possible a new site may have to undergo some development. Such development will be subject to a full sustainability appraisal and new Well being assessment, to take account of all positives and negatives.

Positive impacts identified:

Biodiversity and the natural environment	Air quality will be reduced through reduced car mileage - as residents have a greater choice of sites to use that they can tie in with journeys to work, visiting family, shopping etc...
Biodiversity in the built environment	Bidders will be expected to enhance and maintain areas on the HWRC sites with regards to biodiversity management at entrances and in unused pockets on site (e.g, provision of wildflower patches and native tree /shrub planting / bird boxes etc...)
Reducing waste, reusing and recycling	The contract specification will have targets set out and terms in place to incentivise waste recycling, reuse and diversion, in alignment with government targets.
Reduced energy/fuel consumption	Air quality will be reduced through reduced car mileage - as residents have a greater choice of sites to use that they can tie in with journeys to work, visiting family, shopping etc...
People's awareness of the environment and biodiversity	Throughout the new contract, environmental awareness of the benefits of recycling and re-use will be promoted on site and during the booking process. In addition, through community benefits, it is expected that the operator will allow a set number of school visits, and promote the annual eco-schools awards. Additional prevention work to raise awareness of residents duty of care and risks of using illegitimate private waste companies will also be undertaken.

Flood risk management	The bidder for the new contract will be invited to set out additional community benefits when submitting tenders and the option to support tree planning in the Counties will be suggested.
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Negative impacts identified:

Biodiversity and the natural environment	This would only be an issue if a new site was identified in the longer term through site rationalisation - however, development would have to undergo a sustainability impact assessment and land would have to be already designated in the local development plans for the development of a waste facility.
Biodiversity in the built environment	This would only be an issue if a new site was identified in the longer term through site rationalisation - however, development would have to undergo a sustainability impact assessment and land would have to be already designated in the local development plans for the development of a waste facility.
Reducing waste, reusing and recycling	none
Reduced energy/fuel consumption	none
People's awareness of the environment and biodiversity	none
Flood risk management	none

A healthier Denbighshire

Overall Impact	Neutral
Justification for impact	Greater choice and accessibility to services
Further actions required	As detailed above - ensure contract terms include providing support to elderly and disabled residents accessing facilities. We know from reports from the existing contractor, that some elderly people (who may be isolated) enjoy visiting the HWRC sites on a weekly basis to talk to staff. It should be possible to promote local activities to our elderly site users on site free of charge, and also consider a pensioners only slot - this is something we could explore as part of the enhancement to the project.

Positive impacts identified:

A social and physical environment that encourage and support health and well-being	The new operator will be expected to develop a safe working system to assist elderly residents , should access to some skips n site be challenging (due to steps, for example).
Access to good quality, healthy food	n/a
People's emotional and mental well-being	residents will have a greater choice of facilities to access

Access to healthcare	n/a
Participation in leisure opportunities	All bidders will be invited to submit community benefit proposals - It will be suggested that sponsorship of a community based sports team or regular activity throughout the duration of the contract would be a suitable commitment.

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	n/a
Access to good quality, healthy food	n/a
People's emotional and mental well-being	n/a
Access to healthcare	n/a
Participation in leisure opportunities	n/a

A more equal Denbighshire

Overall Impact	Neutral
Justification for impact	Charging for some waste streams brings both positive and negative benefits, depending on choices made by residents as to whether to use the sites or opt for private waste removal, depending on the size of their project. Many of the negative impacts listed above are already being experienced through existing service provision. The potential to review the geographical spread of all sites between both counties is a very positive opportunity/potential benefit, as is the opportunity to address access for the elderly and inform through the contract specification - making this way of working a neutral impact overall.
Further actions required	Charging policies will be kept under review, and lessons learned from CBCC's existing charging schedules will be taken into account in the setting of charges. It is possible that residents will be allow to bring in limited amounts of some chargeable waste streams before charges apply - yet to be determined and to be reflected in the final WIA once the charging schedule and associated policies has been agreed between the two LA's.

Positive impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>The new operator will be expected to develop a safe working system to assist elderly residents, should access to some skips and site be challenging (due to steps, for example).</p>
<p>People who suffer discrimination or disadvantage</p>	<p>none</p>
<p>Areas with poor economic, health or educational outcomes</p>	<p>The collaboration with Conwy enables both counties to rationalise provision in the geographical area, which could enhance access to facilities towards the south of both counties (subject to future separate business case).</p>
<p>People in poverty</p>	<p>The introduction of charges for DIY /construction type waste would result in DCC removing a restriction on the amount of rubble that can be deposited at the HWRC's and provide a cost effective way of disposing of larger quantities, compared to private skip hire.</p>

Negative impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>none</p>
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<p>People who suffer discrimination or disadvantage</p>	<p>It will be necessary to have a permanent DCC or CBCC address (and proof of address) to use the site. Travellers passing through the site will not be able to use the facilities. This is the status quo now so the new proposal does not introduce a new negative impact.</p> <p>Site users usually access the HWRC sites in a vehicle. Access by foot to non-car owners is not available at some locations for health and safety reasons, therefore as many people who are likely to suffer discrimination or disadvantage are less likely to have access to a vehicle, there could be some adverse discrimination in who can access some facilities. Again this is the status quo to current service provision so the new service will not provide any further negative impact.</p>
<p>Areas with poor economic, health or educational outcomes</p>	
<p>People in poverty</p>	<p>The proposal to introduce charges on several waste streams we currently accept for free (Tyres, asbestos, gas bottles, DIY/construction waste). This could put additional pressures on low income families.</p> <p>Site users usually access the HWRC sites in a vehicle. Access by foot to non-car owners is not available at some locations for health and safety reasons, therefore as many people who are likely to suffer discrimination or disadvantage are less likely to have access to a vehicle, there could be some adverse discrimination in who can access some facilities. Again this is the status quo to current service provision so the new service will not provide any further negative impact.</p>

A Denbighshire of cohesive communities

<p>Overall Impact</p>	<p>Neutral</p>
<p>Justification for impact</p>	<p>Whilst there is a slight risk that fly tipping of single items like tyres, gas cylinders and some rubble is possible, we know that people who already take the time to use HWRCs are not likely to turn to criminal behaviours because of charges being introduced. Opportunities to engage more with communities through re-use initiatives and the siting of a re-use shop on at least one DCC site provide benefits that outweigh the risk of a minor increase in fly tipping. It is the officers view that fly tipping is more likely to occur through unscrupulous traders looking for opportunities to deposit commercial waste free of charge.</p>
<p>Further actions required</p>	<p>It is proposed that the staffing resources allocated to investigating and preventing fly tips is increased by 0.6 FTE, so that sufficient time can be set aside to ensure fly tippers are deterred and residents are educated to discourage use of "Facebook fly tippers".</p>

Positive impacts identified:

<p>Safe communities and individuals</p>	<p>HWRC sites in built up conurbations suffer from regular vandalism and theft. Bidders will be expected to put forward a crime prevention strategy to minimise break-ins (currently experienced).</p>
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Community participation and resilience	Future of provision of on-site re-use outlets provides opportunities for volunteering through partner charities. Through community benefit obligations, bidders will set out plans for apprentices, training and work with the council to proactively promote working in the waste sector to school age children through career fairs and work placement opportunities. The Councils and operator will improve links with emerging third sector/community groups to support community grown re-use initiatives (such as bike and furniture repairs).
The attractiveness of the area	The operators will be expected to maintain all HWRC sites and access points and approach road to a minimum grade B (COPLAR street cleanliness standards) standard at all times - though a contract PI, and enhance the attractiveness of the sites through management of biodiversity and grounds maintenance regimes, upkeep of equipment, signage etc..)
Connected communities	The booking system will provide rich data on usage to inform site rationalisation proposals, site opening times etc in order to optimise efficiencies of the overall service.
Rural resilience	The project will open doors to investigating how we provide HWRC services in a more even geographical spread between the North and south of the counties.

Negative impacts identified:

Safe communities and individuals	It is possible that DCC could see a small increase in fly tipping as a result of introducing a charging policy for some waste streams. However it is important to note that with correct mitigations, the impact could be significantly reduced.
Community participation and resilience	none
The attractiveness of the area	none
Connected communities	none
Rural resilience	none

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Neutral
Justification for impact	Overall - a neutral rating due to status quo in existence - but these outcomes will be more closely monitored in future through contractual PI's/ benefits realisation (through the procurement process)
Further actions required	Encouraging on site staff to greet site users in Welsh.

Positive impacts identified:

People using Welsh	The service can be accessed through a Welsh language booking system. All signage on site will be provided in Welsh (first)
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Promoting the Welsh language	The site operator will be expected to offer access to Welsh language courses to its employees and site based staff to be actively encouraged to learn the welsh language (including key greetings and site based instructions).
Culture and heritage	The site operator will be encouraged to use Welsh outlets for material treatments (recycling) and promote this on site for information to residents - ie Wales circular economy

Negative impacts identified:

People using Welsh	none
Promoting the Welsh language	none
Culture and heritage	none

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	Many benefits already exist but the collaborative approach provides an overall more positive outcome than the status quo to improve service provision across two counties and potentially, the wider region.
Further actions required	DCC and CBCC actively engaged with Welsh government on provision of waste treatment infrastructure and well placed to ensure waste is diverted to future facilities (as is the status quo now)

Positive impacts identified:

Local, national, international supply chains	The operator will be encouraged to market the waste materials locally, regionally and within Wales , where opportunities exist to help develop the Welsh Circular Economy.
Human rights	Site operator will be required to accept DCC standard Terms and Conditions relating to employment rights etc. Tupe rights apply to existing HWRC staff, should the operator change as a result of the procurement exercise.
Broader service provision in the local area or the region	The proposal helps Conwy and DCC meet environmental and financial objectives and opens up opportunities for wider collaboration in the region to optimise said benefits.

Negative impacts identified:

Local, national, international supply chains	none
Human rights	none
Broader service provision in the local area or the region	none

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Report to	Partnerships Scrutiny Committee
Date of meeting	10 September 2020
Lead Officer	Rhian Evans, Scrutiny Co-ordinator
Report author	Rhian Evans, Scrutiny Co-ordinator
Title	Scrutiny Work Programme

1. What is the report about?

The report seeks Partnerships Scrutiny Committee to review its draft forward work programme to reflect the implications of the focus on business critical operations during the emergency phase of the COVID -19 pandemic and the programmes of work underway or being planned under the recovery phase.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the Recommendations?

That the Committee

- 3.1 having considered the information provided during the meeting, including any issues identified during consideration of the recovery priority delivery plans and those topics listed on the 'holding list' (Appendix 1b) determines the contents of its forward work programme; and
- 3.2 identifies key messages and themes from the current meeting which it wishes to publicise via the press and/or social media.

4. Report details

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and Audit Wales (AW) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. AW will measure scrutiny's effectiveness in fulfilling these expectations.
- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
 - achievement of the Corporate Plan objectives (with particular emphasis on their deliverability during a period of financial austerity);
 - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2);

- Urgent, unforeseen or high priority issues; and
- Supporting the Council's recovery work in relation to the effects of the COVID-19 crisis on Council services, the local economy and the county's communities

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal forms have been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Cabinet Forward Work Programme

- 4.8 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

5. Scrutiny Chairs and Vice-Chairs Group

- 5.1 During the lockdown period Cabinet and Lead Members only took business critical decisions. The Council is now resuming many other day to day services as well as undertaking work to support Council services, local businesses and communities to recover from responding to the crisis and to emerge from it.
- 5.2 Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group met by video conference in June and July 2020 to consider how best to restart the scrutiny committees' work following the emergency period of the COVID-19 crisis.
- 5.3 The three committees' forward work programmes were already well populated prior to the coronavirus outbreak. The Group needed to consider a Scrutiny-wide approach to the scrutiny of the important recovery plans and how the committees could manage the incorporation into the new forward work programmes of those items which Scrutiny deemed to be important before the pandemic.
- 5.4 To facilitate this the Group agreed that all committees work programmes should be cleared of all outstanding items, with these topics being placed on a 'holding list' whilst enquiries were made in relation to whether the issues were still current, related to the Council's recovery work and when officers realistically expected to be in a position to report on them to the committees. Adopting this approach would free-up the committees at their first meetings since the lockdown to focus on the draft delivery plans for the Council's COVID-19 Recovery Priorities. Scrutiny will, for the remainder of this Council's term of office, have a crucial role to play in supporting the

Council's recovery from responding to the pandemic and identifying the lessons learnt from it to help shape future service delivery models and plans to respond to any similar incidents that may lie ahead. Hence the reason why the Committee is today focussing its work on the draft delivery plans shown on the agenda.

- 5.5 Items held over from the Committee's original forward work programme and placed on the 'holding list' can be seen at Appendix 1(b) and the Committee is asked to consider which of these items merit being included on the revised forward work programme and the timing of their rescheduling.
- 5.6 The next meeting of the Scrutiny Chairs and Vice- Chairs Group is scheduled for the afternoon of 10 September 2020.
- 5.7 With a view to raising Scrutiny's profile and encouraging public engagement the Group recently decided that all three scrutiny committees should, for a trial period, identify key themes or messages arising from their meetings for publication via the Authority's social media pages and the local press. The Committee is therefore asked to identify which themes or messages it wishes to highlight from the current meeting.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

7. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

8. What are the main conclusions of the Well-being Impact Assessment?

A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny's through it work in examining service delivery, policies, procedures and proposals will consider their impact or potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

9. What consultations have been carried out with Scrutiny and others?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

Contact Officer:

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Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
10 September	Cllr. Tony Thomas	1. Infrastructure – Housing	To examine the post COVID-19 Recovery Plan for Infrastructure – Housing Recovery Priority	(i) Assurances that the Recovery Priority deals with all critical aspects of the recovery of Council's Housing related services; (ii) Identification of any future areas for scrutiny relating to this Recovery Priority	Liz Grieve	By SCVCG July 2020
	Cllr. Bobby Feeley	2. Community Resilience	To examine the post COVID-19 Recovery Plan for the Community Resilience Recovery Priority	(i) Assurances that the Recovery Priority deals with all critical aspects of the Council's Community	Nicola Stubbins	By SCVCG July 2020

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				Resilience capability; (ii) Identification of any future areas for scrutiny relating to this Recovery Priority		
	Cllr. Brian Jones	3. Household Waste Recycling Centres	To present for examination proposals to procure a joint contract with Conwy CBC to manage Household Waste Recycling Centres (HWRCs), including a proposal for consistent charges to be applied across all sites for certain non-household items	Pre-decision scrutiny to establish whether the proposal is appropriate and in the best interests of the council and residents	Tony Ward	By SCVCG July 2020
5 November	Leader	1. North Wales Growth Bid Phase 2 – Governance Agreement	To examine the governance agreement between the six North Wales local authorities and other parties in respect of the operation of the North Wales Economic Ambition Board during the implementation of the North Wales Growth Deal	An understanding of all parties' roles and responsibilities, their obligations to each other, financial and other liabilities, and the arrangements for monitoring the	Gary Williams/Graham Boase	By SCVCG September 2018 (rescheduled December 2018, February 2019, August 2019, January,

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			prior to its submission to Cabinet and County Council	Board's performance to aid the development of future scrutiny arrangements for the Board and its work		March & May 2020)
Jan/Feb 2021 (date tbc)						
Mar/Apr 2021 (date tbc)						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
10 September	26 August	5 November	22 October	17 December	3 December

Partnerships Scrutiny Work Programme.doc

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ITEMS LISTED ON SCRUTINY COMMITTEE FORWARD WORK PROGRAMMES PRE COVID-19

Head of Service/Report Author(s)	Committee	Date currently scheduled	Report Title	Relates to Recovery Theme (Y/N if Y which theme)	Realistic date when report will be available for presentation
Tony Ward/Andy Clark	Partnerships	Was 9 July (cancelled)	Highways Grass Verge Maintenance Policy	Yes – Highways & Public Realm	Anytime at all.
Gary Williams	Partnerships	Was 9 July (cancelled)	Introduction to the Regional Programme Office of NWEAB		GA2 scheduled for November 2020 (see details for meeting on 5/11/2020)
Alan Smith/Nicola Kneale/Sian Tylor	Partnerships	10 September	Community Safety Partnership's performance 2019/20 and action plan 2020/21	Not related to recovery. Could be presented as information only or deferred	Report expected to be ready The Committee has a statutory duty to sit as a Crime & Disorder Scrutiny on at least an annual basis
Phil Gilroy/Alaw Pierce/Nerys Tompsett	Partnerships	10 September	Annual Report on Adult Safeguarding 2019/20	No	OK for September but will provide in May each year from now on

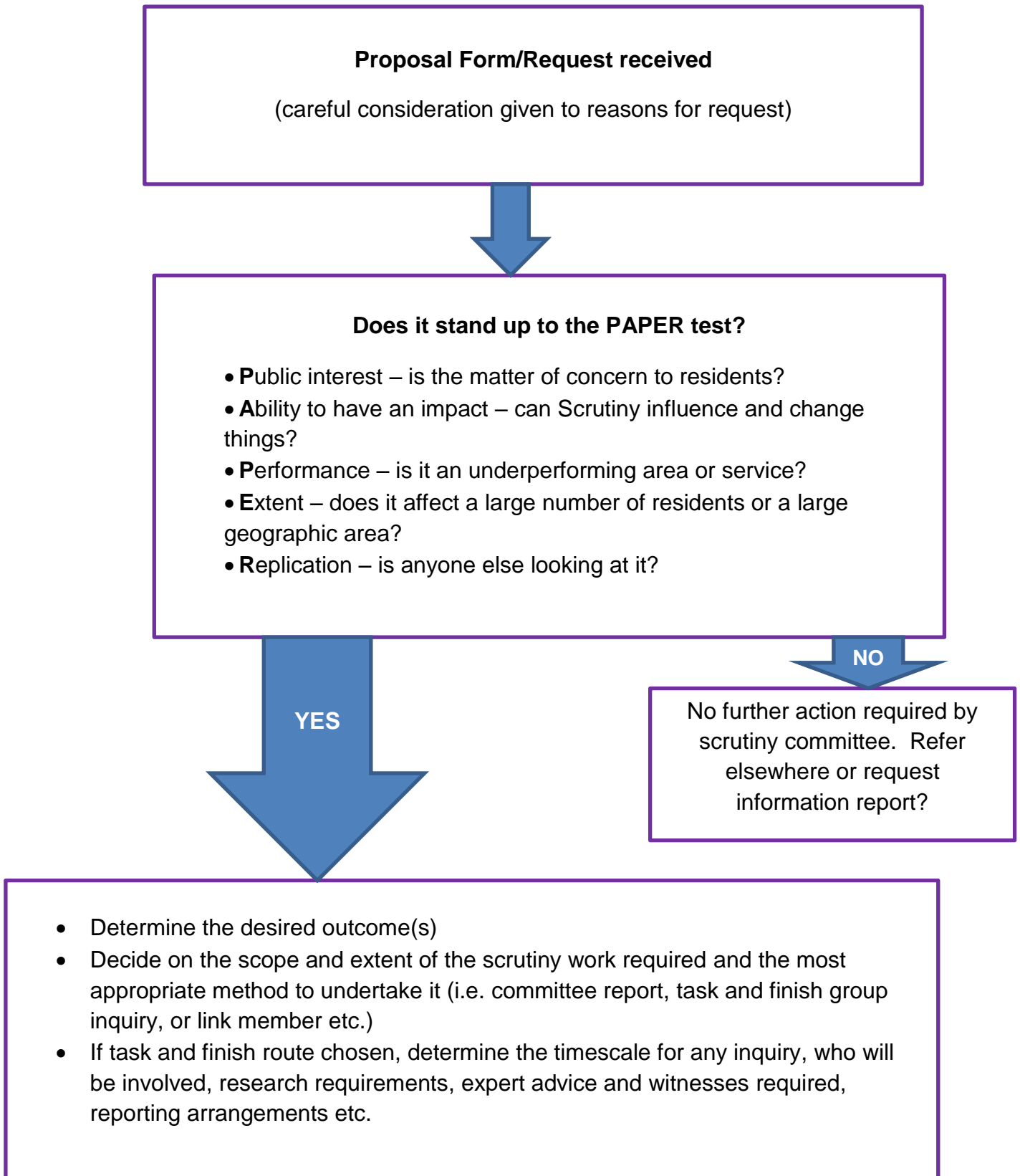
Phil Gilroy/David Soley	Partnerships	5 November	Mental Capacity (Amendment) Act 2019	No	Still awaiting final guidance – may need to delay
Gary Williams/Graham Boase	Partnerships	5 November	NW Growth Bid Phase 2 – Governance Agreement	It's really a topic on its own and needs to go to Scrutiny. It is however linked to a couple of Recovery Themes, mainly (i) Business Support (ii) Corporate Priorities.	Provisional - 5 Nov for Scrutiny
Phil Gilroy/Ann Lloyd/Abbe Harvey/Debbie Nalecz/Angela Loftus	Partnerships	5 November	Homelessness Strategy and Action Plan 2017-2021 and the Rough Sleepers Census Methodology	Yes - Housing	Fine for November 2020
BCUHB	Partnerships	No date – Future item	Heart Failure Services in Denbighshire and its impact on the Council's social care services		
Emlyn Jones	Partnerships	No date – future item	Nature for Health Pilot Projects		
Nicola Stubbins	Partnerships	No date – future item	Update following the conclusion of the inquiry undertaken by	No	Jan

			the National Crime Agency into historic abuse in NW Children's Care Homes		
BCUHB	Partnerships	No date – future item	Health Board Plans for services in Denbighshire (following appointment of new Chief Executive)		
Phil Gilroy/Katie Newe/Ben Chandler	Partnerships	Quarterly information report	Quarterly Monitoring of External Care Provision	No	Briefing provided for info quarterly
Helen Makin	Partnerships	Annual Information Report	Collaborative Procurement Service's Annual Report 2019/20	No	Report ready just awaiting CFO's comments

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Member Proposal Form for Scrutiny Forward Work Programme	
NAME OF SCRUTINY COMMITTEE	
TIMESCALE FOR CONSIDERATION	
TOPIC	
What needs to be scrutinised (and why)?	
Is the matter one of concern to residents/local businesses?	YES/NO
Can Scrutiny influence and change things? (if 'yes' please state how you think scrutiny can influence or change things)	YES/NO
Does the matter relate to an underperforming service or area?	YES/NO
Does the matter affect a large number of residents or a large geographical area of the County (if 'yes' please give an indication of the size of the affected group or area)	YES/NO
Is the matter linked to the Council's Corporate priorities (if 'yes' please state which priority/priorities)	YES/NO
To your knowledge is anyone else looking at this matter? (If 'yes', please say who is looking at it)	YES/NO
If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?	
Name of Councillor/Co-opted Member	
Date	

Consideration of a topic's suitability for scrutiny



Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
22 Sept	1	Final draft Revised Housing & Homelessness Strategy & Action Plan	To seek Cabinet's support and recommendation that Council approve the document	Yes	Councillor Tony Thomas / Angela Loftus
	2	Annual Performance Review	To consider current performance against Corporate Plan priorities 2019-2020	Tbc	Councillor Julian Thompson-Hill / Iolo McGregor
	3	Proposed sale of land formerly part of Lodge Farm in Denbigh	To seek Cabinet's authorisation to the proposed sale.	Yes	Councillor Julian Thompson-Hill / Mair Jones
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
20 Oct	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
24 Nov	1	Corporate Plan Quarter 2 Performance Report	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Tbc	Councillor Julian Thompson-Hill / Iolo McGregor
	2	Denbighshire and Flintshire Joint Archive Project	To approve the proposals and deliver a new building and commit to allocate match funding for the project	Yes	Councillor Tony Thomas / Alan Smith / Helen Vaughan-Evans
	3	North Wales Economic Ambition Board Growth Deal: Governance Agreement for relevant partners	To seek agreement to recommend the Governance Agreement 2 to full Council	Tbc	Councillor Hugh Evans / Graham Boase
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
15 Dec	1	Contract Procedure Rules	To consider the reviewed contract procedures rules which will require adoption and form part of the council constitution	Tbc	Councillor Julian Thompson-Hill / Lisa Jones / Helen Makin

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>September</i>	8 September	<i>October</i>	6 October	<i>November</i>	10 November

Updated 28/07/2020 - KEJ

Cabinet Forward Work Programme.doc

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Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
13 February 2020	5. The Council and Trunk Road Agency Highways Grass Verge and Hedge Maintenance and Pesticide Application Policies	<p><i>Resolved:</i> - <i>having examined the current policies of both organisations, and subject to the above observations –</i></p> <p>(i) <i>to receive the report and recommend that the timing of grass verge cuts be adhered to across the county, with a level of flexibility built into it to them to accommodate the variances in growing seasons from year to year; and</i></p> <p>(ii) <i>that the Council’s Highways Grass Verge Maintenance Policy be presented to the Committee at its May 2020 meeting for review</i></p>	<p>Lead Member, officers and Trunk Road Agency representatives advised of the Committee’s recommendations.</p> <p>The Committee’s meeting scheduled for May 2019 was cancelled due to the COVID-19 crisis – policy review is listed on the ‘holding list’ for future rescheduling (see Appendix 1b)</p>
	6. Additional Licensing of Houses in Multiple Occupation	<p><i>Resolved:</i> - <i>subject to the above observations –</i></p> <p>(i) <i>and the provision of an ‘Information Report’ on the number of planning applications received by the Council during the last two years seeking permission to convert single dwellings into Houses of Multiple Occupation and/or into self-contained apartments, including the number of applications granted and refused by officers and by the Planning Committee;</i></p>	<p>Lead Member and officers informed of the Committee’s recommendations</p> <p>Due to the COVID-19 crisis Partnerships Scrutiny Committee meetings from April until September 2020 were cancelled and as the</p>

		<p>(ii) <i>having considered the contents of the report and given particular consideration to the geographical area covered by the proposed Additional Licensing Scheme, the type of Houses in Multiple Occupation to be covered by the additional scheme, the justification and evidence for re-designating an Additional Licencing Scheme, the Conditions to be imposed as part of the Scheme, and the fees to be applied to the Scheme, to support the forthcoming consultation on extending the Additional Licensing Scheme;</i></p> <p>(iii) <i>that as part of its consideration it had read, understood and taken account of the Well-being Impact Assessment (Appendix 7); and</i></p> <p>(iv) <i>that following the conclusion of the public consultation process the final draft Additional Licensing for Houses in Multiple Occupation be presented to the Committee for further scrutiny prior to its submission to Cabinet for approval</i></p>	<p>decisions regarding these schemes were subject to time constraints Cabinet approved the re-designation of the Additional Licensing Scheme in Rhyl and to extend the designation to Prestatyn, Denbigh and Llangollen at its meeting, held remotely, on 28 July 2020</p>
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